

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Proposal for Centralizing Equipment Maintenance

Executive Registry

84-10035/0 5

FROM:

ADP/CPAS  
7G25, Hqs.

EXTENSION

NO.

DATE

12 December 1984

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDCI  
Room 7E12, Hqs. ✓

2. DCI ✓

3. EXDIR ✓

4.

5. ER FILE

6.

7.

8.

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11.

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13.

14.

15.

DCI  
EXEC  
REG

0-102

CONFIDENTIAL

ER 84-10035/5

5 December 1984

MEMORANDUM FOR: The Deputy Director of Central Intelligence

FROM:  C/ADPSU, CPAS/DI

SUBJECT: Proposal for Centralizing Equipment Maintenance

1. This is in response to the DCI's memorandum of 28 November in which he urged all employees to submit proposals for better ways of doing things directly to a top level review committee for a quick decision on their merit and feasibility.

2. The attached proposal for the creation of a centralized maintenance organization has already been around the proper channels. As you can read between the lines of the response to the proposal, some reviewers thought it was a good idea, some a bad idea, and some that it was too much trouble to do anything about. The net result is that the proposal seems to be indefinitely on hold.

3. The origins of this proposal came from an office conference in which a number of people, especially those working at night without help from the normal daytime support organizations, expressed concern about the frequency of equipment failures as we become more and more automated. We see this problem becoming increasingly serious in future years when most of our people will be doing their jobs with the help of electronic equipment. Unless we can find better ways of keeping it all working properly, office automation may turn out to be more of a nightmare than a godsend.

3. Our proposal for a centralized maintenance organization may not be the only or best solution to the problem, but we feel that someone should be looking seriously at the issue rather than letting it bump along in the traditional manner.

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Distribution:

Orig - DDCI

1 - D/CPAS

1 - DDI

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